



Summary Description
KMSF Tuition Support Program for FY20
Fall 2019 – Summer 2020

Kentucky Medical Services Foundation, Inc. administers and awards a tuition support program to eligible CoM faculty for certain dependents of theirs who attend accredited colleges or universities. The awards paid are a taxable benefit to the eligible faculty member. The awards are in support of undergraduate coursework only; graduate and professional schools are not supported. Eligibility and distribution are subject to the requirements upheld by Kentucky Medical Services Foundation, Inc., including, without limitation, the following requirements, which may be modified, deleted or added at any time or times by Kentucky Medical Services Foundation, Inc., at its sole discretion with or without prior notice:

1. Eligible faculty member is defined as a full-time MD ($\geq .75$ FTE) who has a KMSF practice plan agreement in force, or a “grandfathered” full-time ($\geq .75$ FTE) non-MD who has a KMSF practice plan agreement in force, which was signed prior to December 31, 1998 and received approval from the KMSF Board of Directors for continued KMSF benefits eligibility. Any faculty in a fellowship arrangement or in any stage of phased retirement will be automatically declared ineligible.
2. In order for a semester to be considered eligible for the award, the faculty member must have met the above eligibility requirements by and throughout the following timeframes:
 - For a Fall semester – September 1st through December 31st
 - For a Spring semester – January 1st through May 31st
 - For a Summer term(s) – June 1st through August 31st (*multiple summer terms may be combined to count as a full semester*)
3. Any semester’s application submitted more than one year after its beginning, based on the timeframes listed above, will be declared ineligible.
4. An eligible student must be the child and legal dependent of an eligible faculty member and be under 26 years of age.
5. In order for a semester to be eligible for the full award the student must successfully complete full-time coursework, which means 12 or more credit hours in the semester. If less than 12 credit hours are successfully completed, a faculty member may still submit application for that semester, but the award will be commensurate to the credit hours successfully completed. For example, if only 9 credit hours were successfully completed, then 75% of the award would be payable. If only 6, then 50%, etc. Credit for successful completion will not be given for failed classes or classes from which the student withdraws.
6. Eligible faculty may receive support for up to eight semesters of undergraduate coursework per eligible student. Any partial award payments, as referenced above in #5, will be counted as one of the eight possible semesters. A separate application must be submitted for each semester.
7. In a case where two otherwise eligible faculty members are the parents of the same eligible student, only one check may be awarded per eligible student per semester. The program will not issue two separate award payments for the same semester.
8. A submitted application must be accompanied by a completed and signed Faculty Attestation Statement and a copy of the student’s official transcript showing the applicable semester’s completed coursework and the student’s academic standing.
9. For FY20 (Fall 2019 – Summer 2020), the eligible full-time tuition support award will be set at **\$6,180.00**.

The completed application with supporting documentation should be submitted via campus mail or 1st class mail to:

KMSF Tuition Support Program
Attn: Human Resources
2333 Alumni Park Plaza, Suite 200
Lexington, KY 40517

or

via e-mail: HR@KMSF.org

All applications will be reviewed by KMSF Officials.

Upon approval, a check made payable to the faculty member will be mailed to the address furnished on the application.